INTERNATIONAL STUDENT GUIDEBOOK

2019 / 2020



UNIVERSITÉ Clermont Auvergne

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WHY CLERMONT-FERRAND?

City of Clermont-Ferrand

Clermont-Ferrand is a city located in the centre of France. It is the capital of the Puy-de-Dôme department and is the historic city of Auvergne.

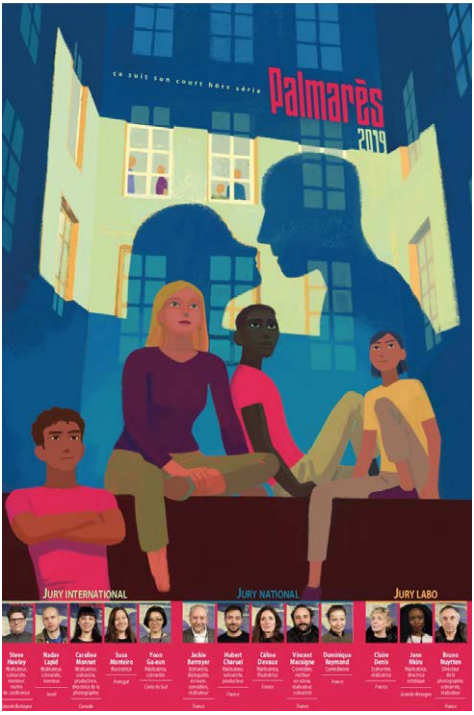
www.clermontauvergnetourisme.com



The city of Clermont-Ferrand remains on a human-scale. Distances are short and most key places are within easy walking distance. The cost of living remains inexpensive in comparison with other large student cities in France and Europe and the monthly budget is estimated at between 600 € and 800 €, depending on your lifestyle. You will enjoy the city's friendly atmosphere and the vibrant student life generated by the presence of 36,000 students.

To the West, Clermont-Ferrand is overlooked by a granitic plateau (800 m on average) on which is the Chaine des Puys, the largest chain of volcanoes in Europe. North of the agglomeration lies the fertile plain of the Limagne bathed by the Allier, the second cereal plain of France, rich of its volcanic residues accumulated over 400 000 years.

Clermont International Short Film Festival



The Festival du Court Métrage is organized annually in Clermont-Ferrand around the start of the year. It is the largest festival in the world for short films, and the second largest in France for films in general (just behind the well known festival in Cannes). If you are around at this time of year, then do not miss it. For about 5-15 euros you can watch multiple short films in different cinemas all over the town.

clermont-filmfest.org

Music, concerts and festivals

The Coopérative de Mai (for short "la Coopé") is the music stage of Clermont-Ferrand. There are about 130 concerts a year by varied artists.

www.lacoope.org



Europavox is an annual music festival that takes place each summer in Clermont-Ferrand. It promotes a diverse range of music from all over Europe. The music genres that typically appear are Pop, Rock, Variété, Hip-Hop, Rap, Electro, Dance, Reggae, Folk, World, etc.

www.europavoxfestivals.com/



Clermont Rugby Culture



Rugby is for many people in Clermont-Ferrand a real culture. It comes as no surprise that they typically finish high in the top 14 league. They were national champions in 2010 and 2017.

Even if you're not a rugby fanatic, it is very much worth going to a rugby match at the Michelin Stadium. We have the UE STAR classes, and you have the opportunity to see a rugby match at the stadium. Just so you know who to cheer for in the stadium: ASM is the name of the rugby club in Clermont-Ferrand. You can find tickets and information on their website.

www.asm-rugby.com

Cheese and Wine

Clermont-Ferrand and its surrounding region are well known for their unique types of cheese, such as Saint-Nectaire and Fourme d'Ambert. Saint-Nectaire is a young type of cheese with a soft taste and Fourme d'Ambert is a blue cheese that tastes so great it might even change your opinion about blue cheese in general!



Then there is also the unique wines of the region. Clermont-Ferrand used to be one of the largest wine producers in all of France at the start of the last century. Even though much has changed since then, the quality of the Clermont wines prevails.

Discover the Auvergne

Clermont-Ferrand is surrounded by the largest natural park in France, the Auvergne Regional Park of Volcanoes. This area of outstanding natural beauty with its extinct volcanoes, lakes, rivers and forests is within a 15-minute drive from the city's old historic centre and offers an extensive choice of outdoor sports activities for enthusiasts.

auvergne.travel



UNIVERSITY CLERMONT
AUVERGNE

History of the University

UNIVERSITÉ Clermont Auvergne

In the 12th century-time of the rise of knighthood- the first Université d' Auvergne was founded in the town of Billom. In its heyday, the University numbered around 2000 students. They were taught civil law, canon law, humanities, and theology. It closed down at the end of the 15th century due to a lack of students and resources.

A few decades later, in 1518, Thomas Duprat, bishop of Clermont, patron of arts and sciences created a University in his hometown: Issoire. In the light of Charles de Bourdon's and the University of Paris' protests, François the 1st proceeded to have it closed in 1520.

In 1681, Louis XIV, the "Sun King", authorized the creation of a medical college in Clermont-Ferrand. In 1806, Napoleon Bonaparte officially established a medical school at Hotel Dieu. Subsequently, the College of Literature was established in 1810. It taught Philosophy, Latin literature, Eloquence, French poetry and Greek grammar.

In 1815, with the return of the monarchy, the faculty of Clermont was closed.

In 1854, under the second empire, the College of Liberal Arts reopened. This reopening was accompanied by the establishment of the College of Science, and then in 1864 a "University Palace" was built. In 1896, these colleges were merged into one university.

At the beginning of the twentieth century, the university continued to grow and gradually opened up to young women. In 1908 they already represented a quarter of the students of the Faculty of Literature.

After WW2 the University expanded in the city centre and slowly spread to the Cézeaux area. The events of May '68 and the enforcement of the Faure act on the universities revealed high political tensions related to different perceptions on the University management.

The crisis accelerated up until the beginning of the 70's and culminated on March 16th, 1975 in the partition of the University into two establishments: Université Blaise Pascal and Université d'Auvergne.

For a number of years the two Universities maintained very little relationships but then they gradually started working together again, got closer and then merged on January 1st, 2017 to create the Université Clerment Auvergne.

About us

UNIVERSITÉ CLERMONT AUVERGNE

Code ERASMUS: F CLERMON48

49 Boulevard François Mitterrand
63 000 Clermont-Ferrand



www.uca.fr

Professor Mathias Bernard
President / Rector

We offer scientific French language courses and specific courses in English to all our Erasmus students which provide credits and are specially adapted to them.

The university has a "buddy system" and ensures specific coaching for local students engaging as "buddies". This close relationship between students improves the integration of incoming students to the local student's community. Each international student who wishes to participate in this programme is teamed up with a French student, a "buddy", throughout his semester /year of study at Clermont-Ferrand.

Moreover, we created a "rendez-vous" around the international student community which is called "Petits déjeuners de l'international". It helps students meet regularly and share a multilingual and multicultural breakfast.



International relations office

It is our responsibility to prepare our students to play a major role in a multicultural society in helping them become the global citizens of tomorrow.

Because knowledge ignores boundaries, we believe that creating links with foreign institutions not only provides our students with intellectual skills but also with social and cultural qualities that will help them succeed in an open world and in a globally integrated job market. It also makes them capable of understanding others better by adopting an open-minded attitude.

Historically Europe is at the crossroads of civilizations and France is the 4th country in the world which welcomes the most important number of international students.

Our University which was recently created – January 2017 – is the merging of two international universities (Blaise Pascal University and University of Auvergne). It strongly believes that welcoming international students is an immeasurably cultural richness for its campus life. We have decided to invest in the development of teaching and research partnerships with more than 300 Erasmus partners and with about 200 other foreign universities around the world. Each year we welcome around 800 international students who come to study under the terms of these agreements.

But our international student community is even larger than that as we must not forget the 400 students who come to learn French in our French as a Foreign Language Centre (FLEURA Centre) and the 3000 students who come individually to follow one of our 200 diplomas. On the whole, we reach a community of roughly 5000 international students which represents 13% of our 38 000 registered students. Join them!



Professor Anne GARRAIT-BOURRIER
Vice-president in charge of international relations

International relations office

For any help concerning housing or moveon registration you can contact Birgitte Meilleroux, whose contact information is below.

CONTACT

Villa « Blatin »
36 bis Boulevard Côte Blatin
63000 Clermont-Ferrand

ri@uca.fr

Contact for housing and
Moveon registration
Mme Brigitte MEILLEROUX
Tel. 00 33 (0)4 73 40 64 39
brigitte.meilleroux@uca.fr

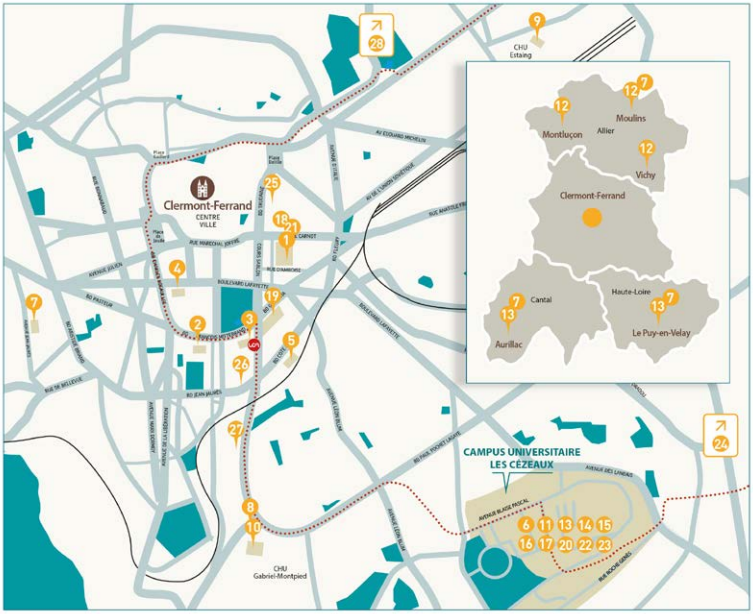


International office advisors

Each department has a team of both academic and administrative staff dedicated to assisting outgoing and incoming students. If you have questions about :

- your classes, meet with the academic advisor in your department.
- your enrolment and registration, turn to your administrative advisor

If you need informations regarding your enrollment and registration, turn to your administrative advisor.



★ International Central Office - Villa Blatin

1 Centre des Langues et du Multimedia
2 5 École d'Économie
3 5 École de Droit
4 5 École Universitaire de Management
6 École Universitaire de Physique et d'Ingénierie
7 ESPE
8 UFR de Médecine et des Professions Paramédicales
9 Faculté d'Odontologie
10 Faculté de Pharmacie
11 Institut d'Informatique
12 IUT d'Allier (Montluçon, Moulins, Vichy)
13 IUT de Clermont-Ferrand (Clermont-Ferrand, Aurillac, Le-Puy)
14 Observatoire de Physique du Globe de Clermont-Ferrand

15 Polytech Clermont -Ferrand
16 UFR Biologie
17 UFR Chimie
18 UFR Langues, Cultures et Communication
19 UFR Lettres, Culture et Sciences Humaines
20 UFR Mathématiques
21 UFR Psychologie, Sciences Sociales et Sciences de l'Éducation

22 UFR STAPS
23 Sigma
24 VetAgro-Sup
25 École Supérieure de Commerce
26 École Supérieure d'Art de Clermont Métropole
27 CROUS
28 École Nationale Supérieure d'Architecture de Clermont-Ferrand

Administrative advisors

Department	Administrative advisors	E-mail
School of Law	Élise GOLLIARD	elise.golliard@uca.fr
School of Economics	Claudine BELOT	claudine.belot@uca.fr
High School of Teaching Profession and Education Careers (ESPE)	Vincent MICHEL	vincent.michel@uca.fr
IAE Auvergne - School of Management	Carine ESTIEU Marie-Anne BRIHAYE	carine.estieu@uca.fr m-anne.brihaye@uca.fr
Institut of Computer Sciences - ISIMA	Élodie FAYE	elodie.faye@uca.fr
IUT of Allier	Christian NICOLAS	christian.nicolas@uca.fr
IUT of Clermont-Ferrand	Valérie GATIGNOL	valerie.gatignol@uca.fr
POLYTECH Clermont-Ferrand	Claire BONTON Gaëlle SMETANA	claire.bonton@uca.fr gaelle.smetana@uca.fr
Faculty of Dental Surgery	Lionel MASTRAS	lionel.mastras@uca.fr
Faculty of Biology Faculty of Chemistry Faculty of Mathematics University School of Physics and Engineering The Clermont Observatory of Earth Physics (OPGC)	Dominique BRUGIERE Linda SIRVIN	dominique.brugiere@uca.fr linda.sirvin@uca.fr
Faculty of Medecine Faculty of Pharmacy	Agnès DANIEL	agnes.daniel@uca.fr
Faculty of Languages, Culture and Communication	Sarah BOIVIN IGONIN	sarah.boivin_igonin@uca.fr
Faculty of Literature, Culture and Human Sciences	Marie-Rose RAY	m-rose.ray@uca.fr
Faculty of Education Sciences and Psychology	Sarah BOIVIN IGONIN	sarah.boivin_igonin@uca.fr
Physical Activities and Sport Sciences (STAPS)	Véronique COURTEIX	veronique.courteix@uca.fr

Academic advisors

Department	Academic advisor	E-mail
School of Law	Farah SAFI	farah.safi@uca.fr
School of Economics	Jean-François BRUN	j-francois.brun@uca.fr
High School of Teaching Profession and Education Careers (ESPE)	Raphaël COUDERT	raphael.coudert@uca.fr
University School of Physics and Engineering	Jean ORLOFF	jean.orloff@uca.fr
IAE Auvergne - School of Management	Fabien ROUX	fabien.roux@uca.fr
Institut of Computer Sciences - ISIMA	Hervé KERIVIN	herve.kerivin@uca.fr
IUT of Allier	Christophe CONDAT	christophe.condat@uc.fr
IUT of Clermont-Ferrand	Gérard CHALHOUB	gerard.chalhoub@uca.fr
The Clermont Observatory of Earth Physics (OPGC)	Benjamin VAN WYK DE VRIES	b.vanwyk@opgc.fr
POLYTECH Clermont-Ferrand	Jane ROCHE	jane.roche@uca.fr
Faculty of Dental Surgery	Gaelle DUCOS Sophie DOMEJEAN	gaelle.ducos@uca.fr sophie.domejean@uca.fr
Faculty of Biology	Ayhan KOCER	ayhan.kocer@uca.fr
Faculty of Chemistry	Malika EL-GHOZZI	malika.el-ghozzi@uca.fr
Faculty of Mathematics	Michael HEUSENER	michael.heusener@uca.fr
Faculty of Medecine	Vincent SAPIN	vincent.sapin@uca.fr
Faculty of Pharmacy	David BALAYSSAC	david.balayssac@uca.fr
Faculty of Languages, Culture and Communication	Raphaele KILTY	raphaele.kilty@uca.fr
Faculty of Literature, Culture and Human Sciences	Natividad PLANAS Daniele RIVOLETTI	natividad.planas@uca.fr daniele.rivoletti@uca.fr
Faculty of Education Sciences and Psychology	Laurent WAROQUIER	laurent.waroquier@uca.fr
Physical Activities and Sport Sciences (STAPS)	Daniel COURTEIX David THIVEL	daniel.courteix@uca.fr david.thivel@uca.fr

ARE you AN ADVENTURER?



FIND OUT WHO you ARE!

Come to Clermont-Ferrand! By drawing your strength from the heart of volcanoes like Vercingetorix, the Gaull hero of Auvergne, you will conquer this land of exception and multiply adventures all over Europe!

More good reasons to choose University of Clermont Auvergne on www.uca.fr

#FindOutWhoYouAre

UNIVERSITÉ Clermont Auvergne

BEFORE YOUR ARRIVAL

Visa procedures

Liberté • Égalité • Fraternité
RÉPUBLIQUE FRANÇAISE
MINISTÈRE DES AFFAIRES ÉTRANGÈRES

· European students

Students from Europe (European Union countries, Iceland, Norway, Liechtenstein and Switzerland) are exempt from visas and temporary residence cards. Only a valid ID card or passport is required.

· Non-European students

Students who are nationals of a country outside Europe and who register for the first time in a French university must obtain a long-stay visa if they are staying for more than 3 months in French territory.

- If you are a national of a CEF procedure country (see table), you must go through the application «Études en France».

Algeria	Argentina	Benin	Brazil	Burkina Faso	Cameroon	Chile
China	Colombia	Comoros	Congo	South Korea	Ivory Coast	Egypt
United States	Gabon	Guinea	India	Indonesia	Iran	Japan
Lebanon	Madagascar	Mauritania	Mali	Morocco	Mauritius	Mexico
Peru	Russia	Senegal	Syria	Tunisia	Turkey	Vietnam

More information on the government website :

pastel.diplomatie.gouv.fr/etudesenfrance/dyn/public/authentification/login.html

- If you are a national of a country not listed previously, the consulate or the French Embassy in your country of origin will tell you how to proceed.
You can also obtain information on the following websites :

www.diplomatie.gouv.fr/en/coming-to-france/studying-in-france
www.ofii.fr/venir-etudier-en-france

National medical insurance scheme

· European students

Before you arrive, you must apply for a European Health Insurance card (= EHIC) from the healthcare coverage system in your home country. This card will enable you to be reimbursed in France for your medical expenses under the same conditions as locals.

· Non-European students

As from 1 September 2018, the affiliation with the student Social security is abolished. Foreign students have the choice:

- To be affiliated with a public or private foreign health insurance and to present a certificate translated into French or English, which covers the duration of their stay at the UCA.

- To apply for a French social security affiliation (as soon as they are enrolled in the university and after 1 September 2018) on the CPAM website.

etudiant-etranger.ameli.fr

· Québec students

Due to an agreement between France and Québec, you will benefit in France from the same conditions of care as the French.
Please fill the form SE 401-Q-106, which will exempt you from joining the student Social security plan.

In any case, if you are affiliated with a public or private foreign health insurance, you must have a certificate translated in French or in English.

Students with a disability

Students with disabilities who wish to study or have an internship mobility at the UCA are invited to read the information below and contact the special needs students(SUH) in order to have details to prepare their arrival at the UCA

University service for special need students (SUH)

This is a service provided by the UCA for students with disabilities. You can contact them by phone or get more information on their webpage.

SUH
SERVICE UNIVERSITÉ HANDICAP

Bâtiment de la Maison de la Vie Etudiante
Campus Universitaire des Cézeaux
7, place Vasarely
CS 60026
63178 AUBIERE CEDEX
Tel. 00 33 (0)4 73 40 75 95

www.uca.fr/international/venir-a-l-uca/mobilite-et-handicap

ERASMUS

The Erasmus program offers assistance for students with disabilities, more information on the following website :

www.agence-erasmus.fr/docs/2426_flyer-abilympics.pdf





Please contact your administrative advisor to know the steps to follow upon your arrival and the measures that have been provided for you (suitable accommodation, assistance with daily life, pedagogical assistance, special arrangements for exams etc.).

HOUSING

University residences

Contact for housing

Mme Brigitte MEILLEROUX

Tel. 00 33 (0)4 73 40 64 39

E-mail: brigitte.meilleroux@uca.fr

Depending on availability we may offer some rooms in the university residences from the CROUS but only for exchange students and depending on the total number of rooms that we have every year. If you want to apply for accommodation, please use the application form available during the application process. Please be aware that home insurance is compulsory in France even in rooms in university residences and you will be required to have it on your arrival.

Crous Clermont Auvergne

usine.crous-clermont.fr/logements

RÉSIDENCE DU CLOS SAINT-JACQUES

25 rue Etienne Dolet

63000 Clermont-Ferrand Cedex 1

Tel. 00 33 (0)4 73 34 44 00

RÉSIDENCE AMBOISE

11 rue d'Amboise

63000 Clermont-Ferrand

Tel. 00 33 (0)4 73 43 72 58

RÉSIDENCE PHILIPPE-LEBON

28 boulevard Côte-Blatin

63000 Clermont-Ferrand

Tel. 00 33 (0)4 73 43 72 58

RÉSIDENCE DES CEZEAUX

35 rue Roche-Genès

63170 Aubière Cedex

Tel. 00 33 (0)4 73 28 89 00

BE CAREFUL: After booking the room, it's important to make an appointment with the landlord to receive the keys and sign the "état des lieux".

Other accomodation facilities

Locaviz is the official website for student accommodation in France (CNOUS). It is certified by the French National Education Ministry. We strongly advise you to read the information on that website!

www.lokaviz.fr

LES LAUREADES Clermont Centre Jaude (centre ville)

9 rue Giscard de la Tour Fondue
63000 Clermont-Ferrand
Tél. 00 33 (0)4 73 31 59 00
laureades@victorygestion.com

LE RABELAIS (proche du campus des Cézeaux)

23 boulevard Pochet Lagaye
63000 Clermont-Ferrand
Tél. 00 33 (0)4 73 91 11 05
https://residences.clubetudiant.com/properties/residence-rabelais/

Les Estudines Georges SAND

11 rue de Médicis
63000 Clermont-Ferrand

Les Estudines Les Cézeaux

44 rue des Meuniers
63000 Clermont-Ferrand
Tel. 0033(0)6 03 36 72 19

Les Estudines Sarah Bernhardt

4 Boulevard Claude Bernard
63000 Clermont-Ferrand
Tél. 00 33 (0)6 03 36 74 54

https://www.estudines.com/

SUITéTUDES - Le Parc Belvédère

68 avenue de l'Union Soviétique
63000 Clermont-Ferrand
Tél. 00 33 (0)6 35 13 50 59
www.suitetudes.com/

STUD'CITY

9 boulevard Pochet Lagaye
63000 Clermont-Ferrand
Tél. 00 33 (0)4 73 28 43 08
www.studcity-clermont.com

NEMEA Appart'Etud (Résidence Clermont Centre)

45 rue Saint Dominique
63000 Clermont-Ferrand
Tél. 00 33 (0)6 75 62 22 09
www.nemea-residence-etudiante.com

NEXITY STUDEA

25 rue Delarbre
63000 Clermont-Ferrand
Tél. 00 33 (0)4 73 23 19 08 / 6 20 29 16 95
mscafone@nexity.fr
www.nexity-studea.com

Good to know if you want to rent a private room/flat in France

Deposit

A security deposit is an amount of money that is given temporarily as security against loss of or damage.

This may be required during check-in. This can't be more than one month worth of rent and has to be written in the lease.

Locative insurance certification

Before the signature do not forget to get a proof of locative insurance. In case of absence of this document, the owner is allowed to cancel your lease agreement.

Guarantor

It is sometimes necessary to have a guarantor if you rent a room in France. A guarantor is the person or the organization (your bank for instance) who/which commit itself to the owner in paying the renting debts of the tenant.

- The owner is not allowed to refuse the guarantee of a person who doesn't have French citizenship and who lives in a foreign country.
- The owner is not allowed to ask for a guarantee if he already has a locative risks cover or a private insurance.



Flat sharing

Interest

Living with roommates allows you to live in a larger accommodation while paying less. (Roommates have to fairly share services charges and rent). It's often quite difficult to live alone in a whole new city or country.

Thus living with roommates enables you to make friends and helps you to face the troubles of everyday life.

But living together can't only be reduced to funny moments as flat-sharing implies sharing the space, chores, and expenses and adapting yourself to your roommates' own habits.

Thus it's quite useful and necessary to establish rules as soon as you move in, in order to live in a "peaceful cohabitation".

Useful links

www.info-jeunes.net/consulter-offres-recherche-de-colocation
www.appartager.com
www.portail-colocation.com

How does it work?

Either there are several rental contracts (that is to say as many lease agreements as roommates). In that case every roommate has to individually sign a contract with the owner. This gives an exclusive enjoyment of certain rooms of the flat and a common access to kitchen or sanitation.
Or there is only one rental contract signed by all the roommates. In this case the owner let the roommates organise themselves in regards to the sharing of the rented space.
The flat-sharing lease agreement may include a solidarity clause binding the roommates. This clause entails that every roommate is responsible for the whole lease agreement' obligations (for instance the owner could ask to single roommate for the whole rent). Thus if one of the flat-sharers doesn't pay its part of the rent, the owner is allowed to claim this sum from the other roommates.

Be careful: If your lease agreement included a solidarity clause, in case of the departure of a flat-sharer, he or she can still be held accountable for the rent until the end of the lease agreement.

Housing Aid (CAF, APL)

The Family Allowance Fund (CAF.) offers housing assistance. Financial aid only starts from the second month of rent. To benefit from CAF you must complete an application on the CAF website. You will also need to provide an excerpt from your birth certificate translated into French. The translation must be provided by an approved translating agency.
The APL (aide au logement) is a financial support for accommodation. For more information, visit the CAF's website:

www.caf.fr

Before beginning your application you absolutely need to have the following documents in your possession:

- your tax return or tax assessment
- your lease agreement
- a rent receipt or a rent certificate
- your bank account details (RIB)



Be careful: You can't change this information once it is validated.

If you need assistance with the application, the Espace Accueil Etudiant is here to help you :

usine.crous-clermont.fr/cnous/lespace-accueil-etudiants

ARE you AN AMBITIOUS PERSON?



FIND OUT WHO you ARE!

Come to Clermont-Ferrand! Thanks to the knowledge you will develop at UCA and its scientific laboratories of excellence, recognized worldwide, you will be stronger, more ready than ever to propel you towards the professional career you have chosen.

More good reasons to choose University of Clermont Auvergne on www.uca.fr

#FindOutWhoYouAre

UNIVERSITÉ Clermont Auvergne

ON YOUR ARRIVAL

Buddy program

This programme has 2 objectives:
1) to welcome you on arrival and to give you practical assistance (housing, banks, enrolment...)
2) to help you participate in the life of the university by introducing you to other French students and showing you the highlights of student life in Clermont-Ferrand.

Each international student who wishes to participate in this programme is teamed up with a French student "buddy" throughout the semester or year of study in Clermont-Ferrand. The international student agrees to maintain regular contact with the French student in a relationship of mutual exchange.

To sign up for the buddy program,
contact **Marion GIRARD**

marion.girard@uca.fr



WorldTop ESN

World Top ESN is an association for the reception and accompaniment of international students. They organise a weekly " Café des Langues" where you can meet local students as well as international students in a multilingual atmosphere.
You can also contact them if you wish to meet a family from Clermont and build great memories with the welcoming Clermontois !

2 rue saint Genès
Clermont-Ferrand
contact@worldtop.fr

worldtop.ixesn.fr

Save the date: welcome days

Please note that every student wishing to come to UCA will have to come to the information meeting called "Welcome Day".
It's the opportunity to get to know the university and the first steps to take in order to sign up for classes etc...
Each department will also organise a local meeting for you to get more detailed information.



First semester: September 05
Second semester: January 30

Student Reception Office (EAE)

Born of the common will of the local higher education institutions, the Crous Clermont Auvergne, the city of Clermont-Ferrand, and the prefecture, to improve the reception of students, in particular newcomers and foreign students. The reception area welcomes you at the beginning of the school year to help you discover your new university life.



2019/2020

> Du 27 août à déc.
du lundi au vendredi **de 10h à 19h**

> De janvier à juillet
lundi, mardi, jeudi **de 9h à 17h**

INFOS
VIE ÉTUDIANTE

RENOUVELLEMENT
TITRE DE SÉJOUR

30 RUE ETIENNE-DOLET CLERMONT-FERRAND

ADMINISTRATIVE STEPS

Application process

Selection at your home university

First of all, you have to contact your home university international office in order to ask them how to apply for an exchange program. Be aware that a **B2 level of French** may be required to follow some classes. The university will help you to register for French as a Foreign Language (FLE) classes if needed. The FLE classes are free for Erasmus students coming to the UCA.

Application Form

Once you are selected by your home university, you will have to complete our application form online using the Moveon application form on our website. You'll receive the exact link by e-mail.

Deadlines are:
- Fall semester : May 15
- Academic Year : May 15
- Spring semester : November 15

You will need to upload the following documents :

- Your Learning Agreement signed by the professor in your university who is responsible for your exchange,
- Your room reservation form if you are interested in a room at the CROUS
- A copy of your ID or passport
- An education mobility certificate from your home university

Confirmation

We will send you the letter of acceptance and a confirmation of reservation if you apply for a room in our university residences.

Please note that every modification or cancellation of stay must be notified both to your home university and to us!

Registration, tuition fees and student card

The registration is done by your administrative advisor in your host faculty. You don't have to pay any tuition fee.
Registration at the University will allow you to be identified as a UCA student, and to get your student card. The student card will allow you to :

- Pay at the university restaurants,
- Receive discounts in lots of places such as restaurants and cinemas,
- Borrow books and documents from the university libraries,
- Use the intranet (ENT)...

www.izly.fr

Learning agreement and European credits transfer system(ECTS)

A learning agreement (L.A) for each semester is required for all incoming exchange students. It is a formal agreement between the student, the home university and the host university. All the courses that the student wishes to follow have to be written in the L.A.

The European Credit Transfer and Accumulation System (ECTS) is a standard for comparing the study attainment and performance of students of higher education across the European Union and other collaborating European countries. For successfully completed studies, ECTS credits are awarded. One academic year corresponds to 60 ECTS (30 ECTS per semester). Please note that ECTS credits won't be awarded if the student doesn't attend the class and does not undertake the assessments.

Classes, exams and resits

Exchange students may take courses only in fields which have been included in the agreement of cooperation with their home university.

The list of courses provided by the pedagogical contact in each school or faculty. They will be able to advise foreign student on which courses are most suitable for them. During the first weeks in Clermont-Ferrand, students have to choose their courses and complete their Learning Agreement in accordance with the requirements of their home institution.

Exams

A student who follows a course is required to take the corresponding exam. The courses chosen can be changed during the first weeks (if courses turn out to be different from the student's expectations or if there is a problem with the agenda during the academic year). If there is any change in the courses taken, the student will have to change his learning agreement and have it signed by both home and host universities. This document has to be signed by each party during the exchange period so that a Transcript of Records may be delivered at the end of the program (ToR).

Resits

For students whose grade is under 10/20, a resit exam may be organised at his or her request. The new grade will replace the old one if it is better. If the student misses the exam he or she will not be permitted to take the resist unless he or she provides a doctor's certificate or has a very good reason for missing the exam.

Transcript of records and UCA grading system

The transcript of records will be directly transferred by your contact in the school or faculty within 5 weeks after the publication of the results. The grading system at UCA is out of 20 points.

ECTS Scale	Definition	Percentage of successful students normally achieving the grade	UCA Grades Equivalents
A	EXCELLENT - outstanding performance with only minor errors	9,96 %	16 to 20
B	VERY GOOD - above the average standard but with some errors	9,80 %	14 to 15,99
C	GOOD - generally sound work with a number of notable errors	10,43 %	13 to 13,99
D	SATISFACTORY- fair but with significant shortcomings	26,31 %	11 to 12,99
E	SUFFICIENT - performance meets the minimum criteria	16,84 %	10 to 10,99
FX	FAIL - some more work required before the credit can be awarded	12,13 %	8 to 9,99
F	FAIL - considerable further work is required	14,54 %	0 to 7,99



UNIVERSITY COURSES

French as a foreign language

An adequate knowledge of French as a foreign language (FLE) may be required as classes are mainly taught in French. However, some faculties propose classes in English. The university also offers classes of French as a foreign language. Depending on your status, you can benefit from those classes in different ways:

For Erasmus Students and Bilateral agreements with Oklahoma University

Erasmus students who wish to take French classes integrated in their learning agreement (providing ECTS credits) can benefit from French classes for free. Students will have to register as soon as they arrive in Clermont-Ferrand.

Erasmus students	Students from Oklahoma University
Level A1-A2	Level A1 : 222h / 30 credits
Oral Expression and comprehension : 30 hours – 3,5 ECTS	Level A2 : 222h / 30 credits
Written expression and comprehension : 30 hours – 3,5 ECTS	Level B1 : 260h / 30 credits
Level B1-C2	Level B2 : 260h / 30 credits
Language practice : 36 hours – 4,5 ECTS	Level C1 : 222h / 27 credits
Option : 24 hours – 3 ECTS	**for more details about the content of each level, please contact centre-fleura@uca.fr*

For students coming from other universities or Erasmus students wishing to take extra classes (out of their learning agreement), evening French classes are available for the price of 350€ per semester (student price), for a hourly rate of 7€ (50h per semester), they will get a certificate of achievement at the end of the course.

Centre FLEURA : Français Langue Etrangère et Universitaire en Région Auvergne

CLM
34, Avenue Carnot
63006 Clermont-Ferrand
Tel. 0033 (0)4 73 40 64 93

centre.fleura@uca.fr

Contact person :
Salim BENAMAR / Xiezhe HUANGFU



U.E. Star: Studying the Auvergne as a Region

This « UE libre » aims to offer a vast cultural panorama of the Auvergne Region to all foreign students registered (for at least one course). All classes are all taught in English. Each module will be proposed during the first (S1) and the second semester (S2). Students are invited to register until the deadline during the "Welcome Day", in principle on a first-come, first-served basis.
Each student will have to confirm his/her registration to Olivier KAJFASZ at the Service Commun des Langues Vivantes (SCLV).

CLM
34, Avenue Carnot
63006 Clermont-Ferrand
Contact: Olivier KAJFASZ
Olivier.KAJFASZ@uca.fr

First group (maximum 24 students)

• The local cultural scene
Instructor: Miranda DICKENSON, Service Commun des Langues Vivantes

• Mammoths, volcanoes and thousands of years of history
Instructor: Frederick SURMELY, History of Art department

• Volcanic Auvergne and Clermont-Ferrand a City on a volcano
Instructor: Benjamin VAN WYK DE VRIES, LMV - Department of Geology

• An insight into some regional brands, Thiers: a history of knife craftsmanship and Michelin : a company in Clermont's DNA
Instructor: Gilmour FONTAINE, Service Commun des Langues Vivantes

Second group (maximum 24 students)

• Justice and Law in Auvergne
Instructor: Christine BERTRAND, School of Law

• Sport in Auvergne
Instructor: Cécile BERNARD-TARRADE, International Office

• Community life and Associations: organising local events
Instructor: Christophe AURINE, English Department

• Tourism
Instructor: Catherine MORGAN-PROUX, Culture Department

Courses taught in English

An adequate knowledge of the French language may be required as classes are taught mainly in French.The University also proposes a vast range of courses taught in English. The exchange students can enroll for classes in English in the following departments.

Libraries

The library BU (Bibliothèque Universitaire) of the UCA is a network of 14 University libraries. Its purpose is to satisfy the documentary needs of teacher-researchers, researchers and University students. It plays a part actor in the diffusion of digital uses and scientific culture.

bu.uca.fr

It consist of :

- 14 University Libraries and 1 Digital Library,
- 1 on-demand scanning service,
- 1 Virtual Library,
- 1 Online catalogue
- Electronic resources,
- More than a million documents,
- Training in Documentary Mastery,
- A place of debate, of meetings, of knowledge
- Scientific videos, cultural programming and virtual exhibits,
- A one-stop shop for your online questions,
- A Facebook page,
- Extended hours,
- Staff at your disposal.





DAILY LIFE

Transport

Buses and tramway: T2C (Transports de Clermont)

The tram goes across the city from the North to the South and serves around 31 stops. The ticket is valid for buses and tram, it costs 1.60€ and remains valid for 70 minutes. If you're intending to use public transport all year long it's advisable to buy the T2C yearly season ticket. Students aged under 26 benefit from a 40% discount.

Trains: SNCF (Société Nationale des Chemins de Fers/ National Society of railroads)

www.oui.sncf

The SNCF has two stations in Clermont-Ferrand; one situated next to the city centre while the other one is in the zone of la Pardieu. SNCF offers specific discounts for students such as the carte Jeune 12-27.

Flights : Aulnat (CFE) Clermont-Ferrand Airport

www.clermont-aeroport.com

The airport is situated at the periphery of Clermont-Ferrand. You can book international flights from Clermont. The airport is accessible via car, train or bus.

Carpools

www.blablacar.fr

Offers the opportunity to travel at a low price and meet people at the same time.

Taxis

www.taxiradio-clermontferrand.fr
www.taxi63.fr

Taxis are available but contrary to the Anglo-Saxon system, the price is often very expensive...

How to open a bank account?

Why do you need to open a French bank account?

If you plan to stay in France for more than three months, it's highly recommended to open a bank account in a French bank. Indeed, many organisations such as the CAF or the French Health insurance (Sécurité Sociale) only grant you money via bank transfers. Furthermore, opening a bank account allows you to get a cheque book or/and a debit card.

Opening conditions

In order to open a bank account it is imperative that you supply the following documents:

- A valid identity card or a passport
- A residence permit or a receipt (except for European students)
- A proof of domicile (electricity bill, a receipt for rent payment, proof of residence)

How to find a bank?

Before following any procedures, inquire at your main bank in your home country if they have a partnership with a French bank which would simplify your arrangements. If it's not the case, be careful to compare the differences between various banks. Indeed some of them offer preferential rates to students (half price services, loyalty points). Once you've made your choice, contact the bank and make sure to deposit at least 15€ in your new bank account. You generally get your cheque book and debit card a few days after the opening of your account.

French characteristics

The debit card is not free (you have to pay between 15€ et 40€ per year). Cheque books are often free but some banks can make you pay for it. Cheques are sometimes necessary to pay your rent, bills, deposit etc. Make sure to always keep another means of payment on you.

How to find a job?

Legislation and principles

Foreign students are allowed to find paid employment regarding their visa. Make sure your visa permits you to work while in France, by contacting the préfecture.

The contract of employment between the student and the employer must be in writting and must be signed at the lastest on the first day of work.

Student jobs

You can go directly to organisations that specialise in student job offers such as.

LE RÉSEAU PRO
Université Clermont Auvergne

www.ucapro.fr

ESPACE INFO JEUNES

www.info-jeunes.net

JOBAVIZ

www.jobaviz.fr

pôle emploi

www.pole-emploi.fr

University Health Service (SSU)

The "Service de Santé Universitaire" (SSU) offers free consultations in the following fields: general medicine, gynaecology, infirmary facilities, vaccination services, free tests for HIV and hepatitis C, psychological help, psychotherapy for any student in distress...
This service is free of charge (medicine preventive)

25, rue Etienne Dolet
63037 Clermont-Ferrand
Tel. 00 33 (0)4 73 34 97 20

sante.clermont-universite.fr

SERVICE DE SANTÉ UNIVERSITAIRE

University Sports (SUAPS)

For this new academic year, the SUAPS is ready to welcome you and offer you a multitude of leisure sports activities and outdoor outings. You can sign up for two activities until the end of September and from the month of October, you will be able to add activities.

A team of teachers : Ten teachers of physical and sports Education and many individual contractors are responsible for organising and framing the proposed sports activities.
A service : Service available to the students but also to the staff of the universities.
A panel of sports activities : More than thirty proposed activities. Varied practice times(evening, day, lunch, weekend)

SUAPS
SERVICE UNIVERSITAIRE
DES ACTIVITÉS PHYSIQUES ET SPORTIVES

15 bis, rue Poncillon
63000 Clermont-Ferrand
Tel. 00 33 (0)4 73 29 32 01

suaps.uca.fr

University Culture Service (SUC)

The cultural Service of the UCA & Associates, is an area of artistic practices, workshops and internships, aimed primarily at students.

It implements the university cultural policy for singular encounters with art. It is also a place of passage from the Act to reflection. Interface between research, teaching and creation, it is involved in the cultural life of the city through a network of partners and actions.

SERVICE
UNIVERSITÉ
CULTURE

29, boulevard Gergovia
63037 Clermont-Ferrand
Tel. 00 33 (0)4 73 34 66 03

culture.clermont-universite.fr

ARE you SOCIALLY CONNECTED?



FIND OUT WHO you ARE!

Come to Clermont-Ferrand! Walks and outings with friends, rugby matches, festivals, rock concerts, discovery of Auvergne cheeses and its gastronomy... always in motion, you will become an addict of this city that assembles all the ingredients of a successful French experience.

More good reasons to choose University of Clermont Auvergne on www.uca.fr

#FindOutWhoYouAre

UNIVERSITÉ Clermont Auvergne

CONTACTS

International Relations Office
Villa « Blatin »
36 bis Boulevard Côte Blatin
63000 Clermont-Ferrand
ri@uca.fr



www.uca.fr

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@UniversiteClermontAuvergne


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