Université Clermont Auvergne
Centre FLEURA — CLM Arlette Lévy-Andersen
34 Avenue Carnot – BP 185 - 63006 CLERMONT-FERRAND Cedex 1
Tél. 04 73 40 64 93 ou 04 73 40 61 02
www.uca.fr/fleura/

DIPLÔME UNIVERSITAIRE PASSERELLE

SELECTION PROCEDURE

1. Submission of the **COMPLETE** application file between April 26, 2027 and May 14, 2027.

The application must be sent to the following email address: pasrel.centre-fleura@uca.fr. Applicants may also submit their documents in person at the Scolarité of the Centre FLEURA during opening hours. However, submission by email is strongly preferred.

ANY INCOMPLETE APPLICATION FILE WILL BE AUTOMATICALLY REJECTED. NO DOCUMENT WILL BE ACCEPTED ONCE THE APPLICATION PERIOD HAS ENDED.

The required documents are as follows:

- A duly completed and signed application form,
- Proof of refugee or exile status,
- Conditional notification of a CROUS scholarship for the current academic year,*
- A copy of the secondary school diploma (equivalent to the French *baccalauréat*) or higher education diplomas, along with their certified French translations,
- A *curriculum vitae*,
- A cover letter,
- Any other relevant supporting document.

*We strongly advise you to apply for a CROUS scholarship as soon as possible via the Mes Services platform. For any questions regarding the scholarship application, please contact the Espace d'Accueil Étudiant.
IMPORTANT: Applicants who are not eligible for a scholarship or who have not received a conditional scholarship notification are required to download and complete the tuition fee exemption application form. This procedure will be considered as an application for the DUP programme.

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning	09:30 AM 12:30 PM	09:30 AM 12:30 PM	09:30 AM 12:30 PM	09:30 AM 12:30 PM	09:30 AM 12:30 PM
Afternoon	Closed	Closed	Closed	Closed	Closed

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2. Review of application eligibility.

Once your application file has been reviewed and deemed eligible, two situations may apply:

Applicants who were **not** registered at Centre FLEURA during the previous semester are required to take a **written test** and attend an **oral interview** with the teaching staff.

Applicants who were registered at Centre FLEURA during the previous semester are generally **exempt from testing**; their application file is reviewed directly by the Centre FLEURA teaching team.

Please note that it is possible to request a placement test for the September intake even if you were already at Centre FLEURA the previous semester. In addition, some learners may be invited to take a test even in the case of re-registration, in order to ensure placement in the most appropriate group.

3. Establishment of the list of eligible candidates.

Following the tests, a list of eligible candidates will be drawn up. These candidates will be invited to attend an individual interview with *La Fabrique* services to discuss their academic and professional projects.

4. Final selection of successful candidates.

A selection committee will then meet to establish the final list of candidates admitted to the DUP programme for the 2027–2028 academic year, as well as a waiting list.